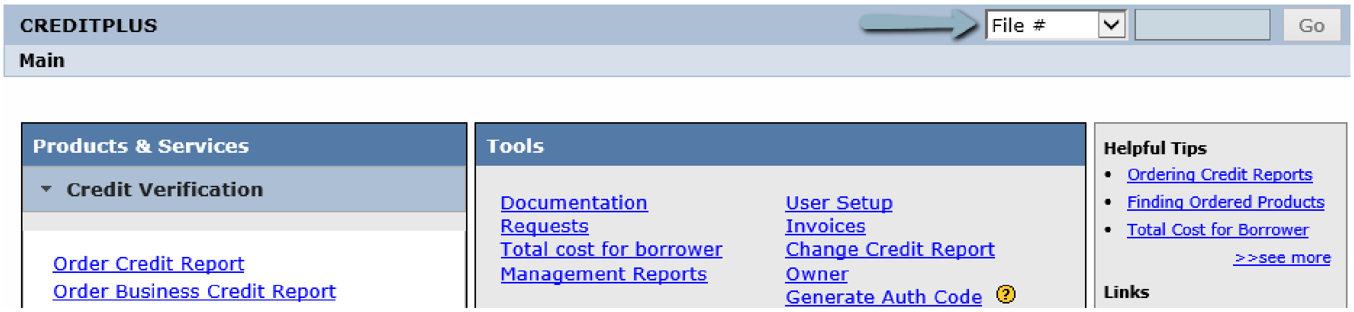
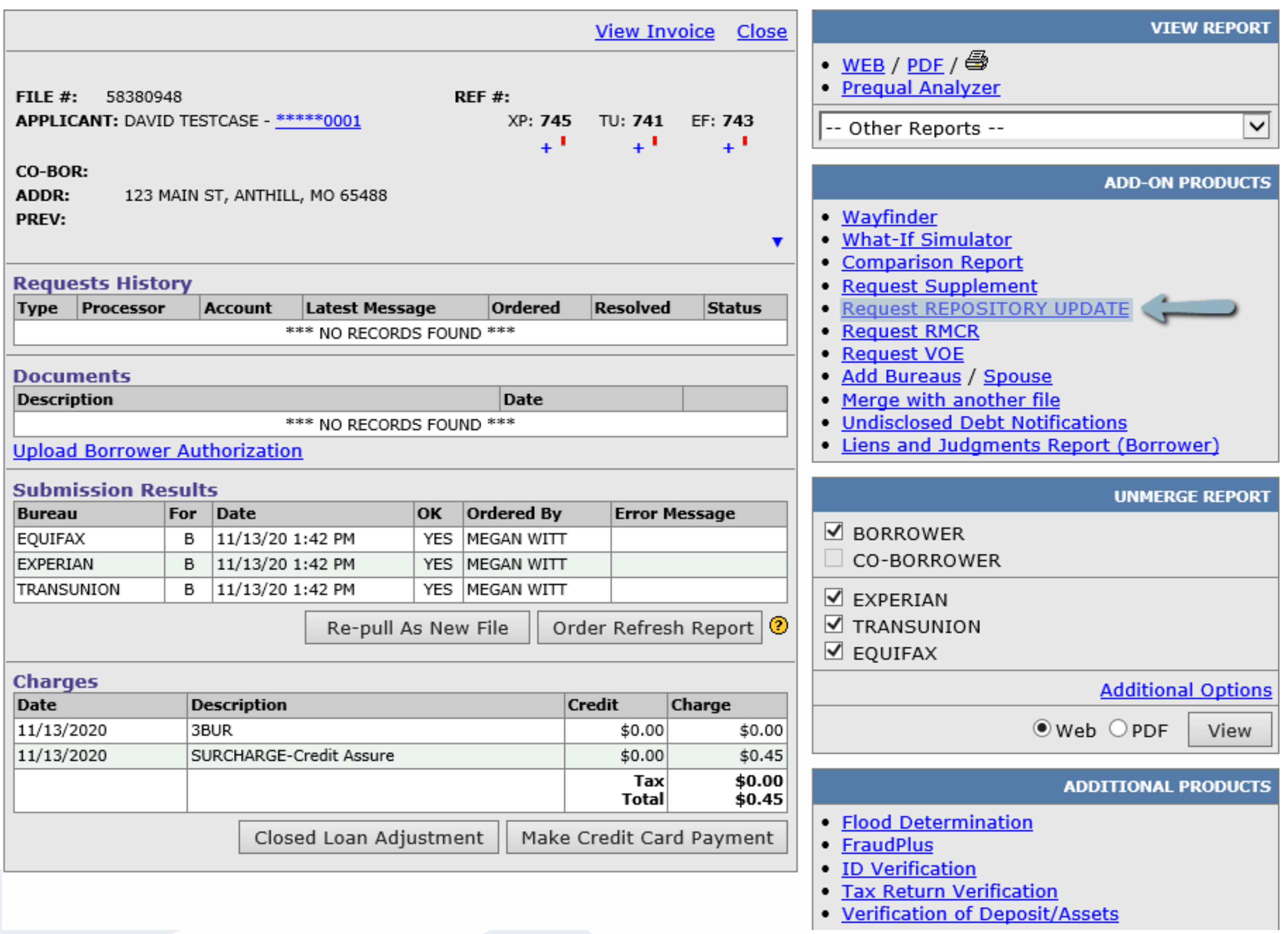
How to Order - Repository Update
HOW TO ORDER RESCORE ON-LINE

1. Start by logging into Credit Plus Inc and opening your borrower's file from the main page.



2. Once in the file, on the right hand side you will see **ADD-ON PRODUCTS**, you will find a bullet that says Request **REPOSITORY UPDATE.**



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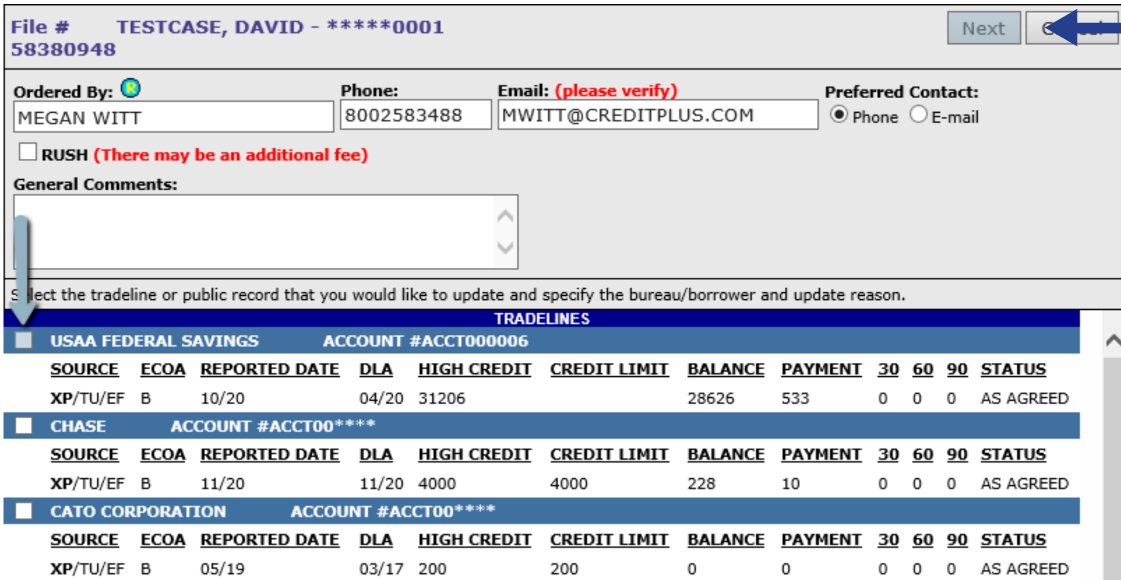
3. This will bring you to a screen where you can input all the necessary information to submit your rescore. Simply click on the box next to the trade you would like to update.



File # 58380948 TESTCASE, DAVID - *****0001

Next

Ordered By: MEGAN WITT

Phone: 8002583488

Email: (please verify) MWITT@CREDITPLUS.COM

Preferred Contact: Phone E-mail

RUSH (There may be an additional fee)

General Comments:

Select the tradeline or public record that you would like to update and specify the bureau/borrower and update reason.

TRADELINES

USAA FEDERAL SAVINGS ACCOUNT #ACCT000006

SOURCE	ECOA	REPORTED DATE	DLA	HIGH CREDIT	CREDIT LIMIT	BALANCE	PAYMENT	30	60	90	STATUS
XP/TU/EF	B	10/20	04/20	31206		28626	533	0	0	0	AS AGREED

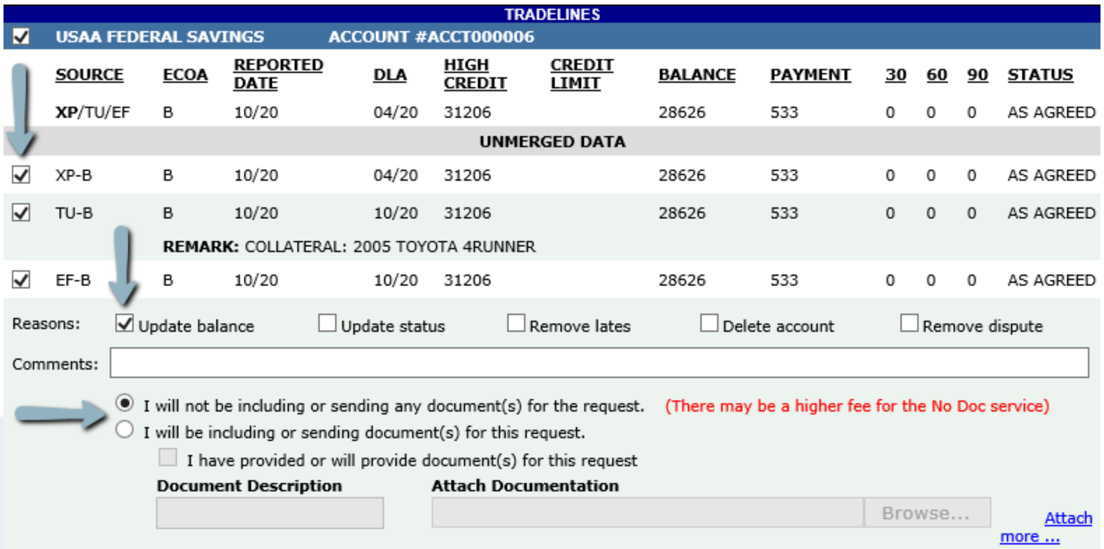
CHASE ACCOUNT #ACCT00****

SOURCE	ECOA	REPORTED DATE	DLA	HIGH CREDIT	CREDIT LIMIT	BALANCE	PAYMENT	30	60	90	STATUS
XP/TU/EF	B	11/20	11/20	4000	4000	228	10	0	0	0	AS AGREED

CATO CORPORATION ACCOUNT #ACCT00****

SOURCE	ECOA	REPORTED DATE	DLA	HIGH CREDIT	CREDIT LIMIT	BALANCE	PAYMENT	30	60	90	STATUS
XP/TU/EF	B	05/19	03/17	200	200	0	0	0	0	0	AS AGREED

4. From there, it will drop down for you to make selections on which bureaus you need and the reason for your request. If you need to attach additional documents you may do so at the bottom. If your company is set up with an approval process when you initiate your request, save the emailed approval as a PDF, and upload it with the title "Rescore approval". You may check as many boxes as you would like to process requests for multiple Tradelines. Click **Next** at the top right of the page when you are ready to move on.



TRADELINES

USAA FEDERAL SAVINGS ACCOUNT #ACCT000006

	SOURCE	ECOA	REPORTED DATE	DLA	HIGH CREDIT	CREDIT LIMIT	BALANCE	PAYMENT	30	60	90	STATUS
	XP/TU/EF	B	10/20	04/20	31206		28626	533	0	0	0	AS AGREED
	UNMERGED DATA											
☑	XP-B	B	10/20	04/20	31206		28626	533	0	0	0	AS AGREED
☑	TU-B	B	10/20	10/20	31206		28626	533	0	0	0	AS AGREED
		REMARK: COLLATERAL: 2005 TOYOTA 4RUNNER										
☑	EF-B	B	10/20	10/20	31206		28626	533	0	0	0	AS AGREED

Reasons: ☑ Update balance ☐ Update status ☐ Remove lates ☐ Delete account ☐ Remove dispute

Comments:

I will not be including or sending any document(s) for the request. (There may be a higher fee for the No Doc service)

I will be including or sending document(s) for this request.

I have provided or will provide document(s) for this request

Document Description

Attach Documentation

Browse...

Attach more ...

Questions? **Contact Credit Plus**

800.258.3488 or info@creditplus.com

HOW TO ORDER RESCORE ON-LINE

5. After clicking **Next**, you will be brought to a page where you are asked to confirm you are not the borrower and submit your request. This page will estimate how much you will be charged as well as give you request details. When you are ready and everything looks good, hit the **Submit Request** button at the bottom.

CONFIRM REQUEST

File # 58380948 **TESTCASE, DAVID - *****0001**

Back | Cancel

Requested By:	MEGAN WITT	**Phone:**	8002583488	**Total Estimated Charge: $0.00**
Preferred Contact:	Phone	**E-mail:**	MWITT@CREDITPLUS.COM	*(Additional fees may apply)*
General Comments:				

Request Details

Creditor:	USAA FEDERAL SAVINGS
Account #:	ACCT000006
Reasons:	XP-B;TU-B;EF-B;Update balance
Comments:	

Order Agreement

The bureaus require that the consumer is not to be charged in any way for this service. You hereby agree to pay for the total charges of the request, authorize the total charges of the request to be applied to the credit card (should a credit card be provided), agree to pay for the cost of a new credit report to complete the service, and acknowledge that CREDIT PLUS does not guarantee the results of updating a consumer's credit file. If you have any questions, please contact CREDIT PLUS.

CREDIT PLUS does not guarantee any turnaround times in connection with this request. CREDIT PLUS will not be held liable for any order that goes into bureau dispute which can take up to 30 days to process.

If you are the borrower and have been asked to enter your credit card information to pay for Rescore services, STOP. If you proceed, you will be charged for a service that should only be utilized and paid for by the broker/mortgage lender. As a borrower, please do not provide your credit card information.

☑ I am not the borrower.

Submit Request